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OTE 81-1018

18 March 1981

MEMORANDUM FOR: Deputy Director for Administration

FROM: [REDACTED]

Director of Training and Education

SUBJECT: Report on Conferences Held [REDACTED]

[REDACTED]

1. As you requested there is attached hereto a listing of the conferences hosted by the [REDACTED] during Fiscal Year 1980. Excluded from this listing are regularly scheduled training activities, numerous briefings of Community and Agency officials, and certain sensitive operational activities and demonstrations.

2. While this Office is not in a position to determine the precise purpose of conferences held [REDACTED] it is apparent from a review of the listing that the vast majority of the activities represent "management conferences" or "retreats" by components of the Agency. On the last page of the listing five DCI "Take Stock" conferences are indicated. These were meetings arranged by the then DCI to have senior officials of the Agency meet with representatives of a management consulting firm to discuss the current management of CIA and initiatives which could be taken to prepare for the future.

3. Normally, conferences such as are listed involve extra meal service and certain housekeeping overtime costs. In addition to this conference support activity, [REDACTED] during the same period supported a variety of training courses involving approximately 1200 students.

[REDACTED]

Attachment:
As Stated

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CONFERENCES, SEMINARS, SPECIAL ACTIVITIES - [REDACTED] -- FY 1980

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| Activity | Date | No. of Participants |
|--|----------------|---------------------|
| Office of Economic Research Conference | 3 - 5 Oct | 46 |
| Office of Current Reference Conference | 8 - 10 Oct | 41 |
| Equal Employment Opportunity Seminar | 9 - 11 Oct | 19 |
| Office of Scientific Intelligence | 10 - 12 Oct | 28 |
| [REDACTED] | | |
| Office of General Counsel Conference | 12 - 13 Oct | 29 |
| [REDACTED] | 15 - 19 Oct | 20 |
| Freedom of Information and Privacy Act Conference | 17 - 19 Oct | 55 |
| U.S. Army INSCOM Conference | 22 - 24 Oct | 19 |
| Latin America (Chiefs of Station) Conference | 23 - 26 Oct | 47 |
| [REDACTED] | 28 Oct - 2 Nov | 67 |
| Office of Scientific Intelligence (Life Sciences Division) Conference | 31 Oct - 2 Nov | 23 |
| National Photographic Interpretation Center Conference | 5 - 6 Nov | 7 |
| National Photographic Interpretation Center Conference | 7 - 9 Nov | 13 |
| National Foreign Assessment Center Planning Conference | 14 - 16 Nov | 28 |
| Office of Political Analysis Conference | 13 - 15 Nov | 14 |

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| <u>Activity</u> | <u>Date</u> | <u>No. of Participants</u> |
|--|----------------|--------------------------------|
| National Intelligence Officer on Africa Conference | 13 - 16 Nov | 63 |
| Office of Sigint Operations (Technical Support Division) Group | 3 - 6 Dec | 16 |
| Office of Logistics (Procurement Division) Conference | 3 - 6 Dec | 26 |
| Associate Deputy Director for Operations Working Group | 14 - 16 Dec | 5 |
| Resource Management Conference | 10 -- 11 Jan | 14 |
| Audit Staff Conference | 16 - 18 Jan | 33 |
| National Foreign Assessment Center Program Conference | 21 - 26 Jan | 24 |
| National Photographic Interpretation Center (Technical Services Group) Conference | 22 - 24 Jan | 10 |
| Office of Political Analysis Conference | 30 Jan - 1 Feb | 34 |
| Office of Data Processing Management Conference | 3 - 6 Feb | 17 |
| National Photographic Interpretation Center Conference | 20 - 22 Feb | 14 |
| Office of Current Operations Conference | 26 - 27 Feb | 20 |
| Deputy Director for Administration Conference | 28 Feb - 1 Mar | 15 |
| Office of Development and Engineering Conference | 4 - 6 Mar | 22 |
| Office of Central Reference Clerical Conference | 9 - 11 Mar | 50 |

| <u>Activity</u> | <u>Date</u> | <u>No. of Participants</u> |
|---|----------------|--------------------------------|
| Public Affairs Communication Conference | 11 - 12 Mar | 25 |
| Naval Intelligence Command Ops Conference | 23 - 26 Mar | 25 |
| Office of Legislative Counsel Conference | 10 - 11 Apr | 40 |
| National Photographic Interpretation Center Conference | 16 - 18 Apr | 12 |
| Office of Scientific Intelligence (Life Sciences Division) Conference | 23 --25 Apr | 27 |
| Office of Current Operations Conference | 6 - 7 May | 20 |
| Office of Research and Development | 7 --9 May | 11 |
| Office of General Counsel Guidelines Conference | 21 - 23 May | 19 |
| National Foreign Assessment Center/ National Intelligence Officer Conference | 22 - 24 May | 41 |
| Communications Conference | 26 - 30 May | 25 |
| National Photographic Interpretation Center Conference | 4 - 6 June | 4 |
| Counterintelligence Symposium | 5 - 6 June | 29 |
| Office of the Comptroller Conference | 8 - 11 June | 19 |
| Defense Intelligence Agency Conference | 23 - 26 June | 37 |
| Office of Development and Engineering Conference | 14 - 16 Jul | 63 |
| DCI Executive Committee Conference | 23 - 24 Jul | 21 |
| Office of Logistics Planning Conference | 30 Jul - 1 Aug | 13 |

| <u>Activity</u> | <u>Date</u> | <u>No. of Participants</u> |
|---|----------------|--------------------------------|
| Equal Employment Opportunity/Urban League Fellows Conference | 29 Jul - 1 Aug | 24 |
| Interagency Armor Committee Conference | 4 - 7 Aug | 15 |
| Credit Union Conference | 13 - 16 Aug | 50 |
| Ambassadorial Seminar | 14 - 15 Aug | 18 + 7 Staff |
| Office of Management and Budget Conference | 2 - 5 Sept | 8 |
| Office of General Counsel Conference | 4 - 5 Sept | 31 |
| Special Assistant to DCI Conference | 7 - 9 Sept | 13 |
| Equal Employment Opportunity/Opportunity for Career Development Program Conference | 7 - 12 Sept | 9 |
| Position Management and Compensation Division Conference | 10 - 12 Sept | 27 |
| Freedom of Information Act Conference | 17 - 19 Sept | 54 |
| Office of Strategic Research Conference | 28 - 30 Sept | 26 |
| Naval Intelligence Command Conference | 29 - 30 Sept | 15 |
| DCI "Take Stock" Conference | 16 - 17 Sept | 9+2 fm McBer |
| DCI "Take Stock" Conference | 18 - 19 Sept | 17+2 fm McBer |
| DCI "Take Stock" Conference | 22 Sept | 5+2 fm McBer |
| DCI "Take Stock" Conference | 23 - 24 Sept | 12+2 fm McBer |
| DCI "Take Stock" Conference | 25 - 26 Sept | 8+2 fm McBer |
| European Division (SB) Workshop | 14 - 21 May | 26 |

TOTAL

1,634